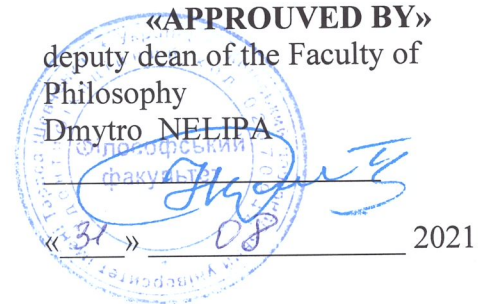


TARAS SHEVCHENKO NATIONAL UNIVERSITY OF KYIV

Faculty of Philosophy

Department of Politology



THE WORK PROGRAM OF THE COURSE

PROJECT MANAGEMENT IN POLITICS

for students

Area of study **05 Social and Behavioural Sciences**

Major course **052 Politology**

Educational Level **Second (Master)**

Educational Program **Politology**

Type of discipline **Obligatory Discipline**

Form of study	Full time
Academic Year	2021/2022
Semester	1
Number of ECTS credits	3
Language of study and evaluation	English
Form of final control	Exam

Lector: PhD, Associate Prof. *Anna STYCHYNSKA*

Prolonged: on 2022/2023 a.y. *AS* *Moslikov* «31» 08 2022
on 20 /20 a.y. _____ (_____) « » 20

KYIV – 2021

Developer: PhD, Associate Prof. *Anna STYCHYNSKA*

Approved by

« 26 » 08 2021 year

Head of the department of Politology

 (Oleg BATRYMENKO)

Protocol № 1 on « 26 » 08 2021 year

Approved by Scientific and Methodical Commission of Faculty of Philosophy

Protocol № 2 on « 31 » 08 2021 year

Head of Scientific and Methodical Commission  (Iryna MASLIKOVA)

« 31 » 08 2021 year

*Prolongation 2022-2023 Pr N2 31.08.2022
Maslikova I.*



INTRODUCTION

1. **The purpose** of the discipline - formation of students' competencies that will allow them to understand the main aspects of conducting project activities in the political sphere, acquiring knowledge about the peculiarities of political project management and mastering project management methods for their further implementation in the field of public power, state administration and local self-government.

2. **Prerequisites** for mastering or choosing a course:

Before starting this course, students should **know** the basic approaches to creating and managing a project; peculiarities of the functioning of the system of state administration and local self-government; basic principles of project time management, approaches to the classification of interest groups; basics of project resource management.

Be able to collect and interpret information regarding the implementation of political projects; understand the key aspects of public policy creation, local self-government activities; to possess elementary skills of scientific research and information management, use of foreign language professional political science information sources.

Possess elementary skills of scientific research and information management; project management, critical attitude and forecasting regarding political, economic, cultural-ideological and security events and phenomena; the use of foreign-language professional political and informative sources.

3. **Annotation of the discipline:** The discipline "Project Management in Politics" introduces students to the peculiarities of planning, implementation and further management of political projects. The training course contributes to the formation of a comprehensive understanding of the essence of the project, the specifics of its planning and the stages of its implementation.

4. Tasks (educational goals): - is to acquaint students with the basic principles of project management, domestic and foreign experience in the application of project management in state administration and local self-government; develop the ability to manage a team and make qualified decisions at various stages of project implementation, the ability to develop a project plan, create a project team, calculate the timing and budget necessary for its implementation, as well as carry out an examination of possible risks.

The discipline is aimed at the formation of the following program competencies:

GC 3. Ability to develop projects and manage them.

GC 6. The ability to generate new ideas (creativity).

GC 8. Ability to communicate in a foreign language.

SC 9. Ability to participate productively in scientific cooperation at both national and international levels.

5. The results of the discipline:

As a result of studying the academic discipline, the student must

<i>Results of the study</i> (1. know; 2. be able to; 3. communication; 4. autonomy and responsibility)		<i>Methods of studying</i>	<i>Methods of evaluation</i>	<i>Percent in total score</i>
Code	Result of the study			
	know:			
1.1	Features and modern methods of project development at different levels of public administration and local self-government, taking into account indicators of sustainable development	Lecture, practice	Oral report, control work, exam	20
1.2	International experience of using project management in politics, technologies for effective implementation of project solutions in political processes	Lecture, practice	Oral report, synopsis of primary sources, essay, control work, exam	20
	be able to:			
2.1	Be able to plan projects in the field of public management and administration, carry out expertise, development, implementation of projects and assessment of probable risks during their implementation, and formulate reasonable conclusions	Lecture, practice, individual work	Oral report, essay, control work	10
2.2	Be able to effectively manage political projects at different levels	Practice, individual work	Oral report, essay, control work	10
2.3	Be able to organize a project team and build a project structure, plan the budget and timing of project implementation at different levels of public management and administration	Practice, individual work	Oral report, discussion, essay	5
2.4	Be able to make informed management decisions regarding the development and implementation of projects and programs	Practice, individual work	Oral report, essay, control work	5
	communication:			

3.1	Use knowledge of foreign languages to analyze informational Internet resources, read the latest socio-political literature in the process of preparing for seminar classes and writing independent works	Practice, individual work	Oral report, synopsis of primary sources, exam	5
3.2	Presentation of the research results and individual work in English	Practice, individual work	Oral report, discussion, essay	5
	autonomy and responsibility:			
4.1	Independently search and critically process the literature on project management, fluently master the methods of processing, analysis and synthesis of scientific information	Individual work	Synopsis of primary sources, essay, control work, exam	10
4.2	Be responsible for the reliability of information communicated during seminar classes and used when writing independent works	Practice, individual work	Oral report, discussion, essay, control work	10

6. Relation of the learning outcomes of the discipline with the program learning outcomes

Results	1	1	2	2	2	2	3	3	4	4
Program results	1	2	1	2	3	4	1	2	1	2
PRS 8. Develop and implement scientific and applied projects in the field of political science and related interdisciplinary areas,	+	+	+	+	+	+			+	+

taking into account methodological, economic, social, legal and ethical aspects.										
PRS 10. To participate productively in scientific cooperation both at the national and international levels.			+	+	+	+	+	+	+	+

7. The scheme of score forming:

7.1. The forms of evaluation

Knowledge control is carried out according to the ECTS system, which provides for a two-level assessment of the learned material, in particular, the assessment of theoretical training - learning outcomes (knowledge 1.1 - 1.2), which makes up 40% of the total assessment and the assessment of practical training - learning outcomes (skills 2.1-2.4); (communication 3.1-3.2); (autonomy and responsibility 4.1), which is 60% of the total grade.

Assessment of semester work:

1. **Oral presentation, additions and participation in discussions at seminars** R.S. 1.1,1.2, 2.1, 2.2, 2.3, 3.1, 3.2, 4.2 – 21-35 points;
2. **Individual work (essay):** R.S. 1.2, 2.1, 2.2, 2.3, 2.4, 3.1, 3.2, 4.1, 4.2 – 12-20 points.
3. **Synopsis of primary sources** R.S. 1.2, 3.1, 4.1, 4.2 – 3-5 points.
4. **Kontrol work:** R.S. – 1.1, 1.5, 2.1, 2.2, 4.1, 4.2 – 12-20 points

The semester number of points is formed by the points received by the student in the process of learning the material from the entire educational course. The overall grade for the semester consists of points received for classroom work (oral presentations, additions and participation in discussions at seminars) and for independent works (essays).

All types of work for the semester have a total of:

- maximum **60** points
- minimum **36** points

In case of absence from the seminar, the student must complete the task for the seminar - preparation of a presentation with additional analytical support.

Final evaluation in the form of an exam:

Written exam - RS 1.1, 1.2, 3.1, 4.1 - 24/40

Exam evaluation takes place in written form. The ticket consists of 2 questions, each of which is evaluated on a scale of 20 points, which gives a total of 40 points for the exam.

A student is not admitted to the exam if he scored less than 20 points during the semester. To receive an overall positive grade in the discipline, the grade for the exam cannot be less than 24 points. In the event that a student scored less than 24 points on the exam, they are not added to the semester grade (regardless of the number of points obtained during the academic period). In the examination report, "0" is entered in the "exam/exam points" column, and only the number of points obtained during the semester is transferred to the "final grade in the discipline" column. The recommended minimum for admission to the exam is 36 points.

Thus, the final grade for the discipline (minimum 60, maximum 100 points) consists of the sum of the number of points for the semester (minimum 36, maximum 60 points) and the exam paper (minimum 24, maximum 40 points).

With a simple calculation, we get:

	Semester points	Exam points	Total score
<i>Minimum</i>	36	24	60
Maximum	60	40	100

7.2 Evaluation organization:

Types of work		Semester number of points	
		Min – 36 points	Max – 60 points
Auditory work	Oral presentation, additions, participation in the discussion on topics: 1, 4, 5, 4, 5, 7, 9, 10 during the semester, according to the schedule of educational classes. If the student is absent from class, the topics must be worked out in writing	21	35
Synopsis of primary sources	Topics: 2	3	5
Independent individual work (essay)	Topics: 1-11. Preparation of an essay on the topic of the discipline (chosen by the student).	6	10
Written control work	Topics: 1-5	6	10
Overall semester grade		60	100

Evaluation criteria:

1. Auditory work:

Oral presentation:

8-7 points - the student fully possesses the educational material, teaches it freely and reasoned, deeply and comprehensively discloses the content of the assigned task, using mandatory and additional literature;

6-5 points – the student has a sufficient amount of educational material, teaches it freely, but may lack argumentation in the explanations, mainly discloses the content of the assigned task, uses mandatory literature. Minor inaccuracies are allowed;

4-3 points - in general, has the educational material, but does not demonstrate the depth of knowledge, does not rely on the necessary educational literature, has significant inaccuracies in the answer;

2-1 points - does not have a full grasp of the material, presents it fragmentarily and superficially, does not sufficiently disclose the content of the questions. Has significant errors in the answer.

Addition / participation in discussions:

2 points – the addition is meaningful;

1 point - the supplement contains information that does not significantly expand the discussion.

2. Independent work (essay):

10-9 points – the student fully possesses the material, presents it freely and with arguments, deeply and comprehensively reveals the content of the assigned task, correctly interprets the results obtained, uses mandatory and additional literature, demonstrates independence, reliability, non-involvement of the conducted research

8-7 points - the student has a sufficient amount of material, presents it freely, but may lack arguments in the explanations, mainly reveals the content of the assigned task, uses mandatory literature, demonstrates independence and reliability of the conducted research. Minor inaccuracies are allowed;

6-4 points - in general, he has the material, but does not demonstrate the depth of knowledge, independence in solving the assigned tasks, does not rely on the necessary literature, the work contains significant inaccuracies;

3-0 points - does not fully master the material, presents it fragmentarily and superficially, does not sufficiently reveal the content of the questions. Has significant errors in work. Does not demonstrate independence in completing tasks.

Summary of primary sources:

5-4 points – the student elaborated the necessary text with citation and relevant own remarks and explanations;

3-1 points – the student summarized the text without citations and explanations

3. Control work:

10-9 points, the student fully possesses the educational material, explains it freely and with arguments, deeply and comprehensively discloses the content of the assigned task, correctly interprets the results obtained, uses mandatory and additional literature, demonstrates the independence of written work;

8-7 points - the student has a sufficient amount of educational material, teaches it freely, but may lack arguments in the explanations, mainly reveals the content of the assigned task,

uses mandatory literature, demonstrates independence of written work. Minor inaccuracies are allowed;

6-5 points - in general possesses the educational material, but does not demonstrate the depth of knowledge, independence in solving the assigned tasks, does not rely on the necessary educational literature, the work contains significant inaccuracies;

4-0 points - does not fully master the material, presents it fragmentarily and superficially, does not sufficiently disclose the content of the questions. Has significant errors in work. Does not demonstrate independence in completing tasks.

4. Each question in the examination paper (2 questions in the ticket):

20-16 points, the student fully possesses the educational material, explains it freely and with arguments, deeply and comprehensively discloses the content of the assigned task, correctly interprets the obtained results, uses mandatory and additional literature, demonstrates the independence of written work;

15-11 points - the student has a sufficient amount of educational material, teaches it freely, but may lack arguments in explanations, mainly reveals the content of the task, uses mandatory literature, demonstrates independence of written work. Minor inaccuracies are allowed;

10-6 points - in general possesses the educational material, but does not demonstrate the depth of knowledge, independence in solving the assigned tasks, does not rely on the necessary educational literature, the work contains significant inaccuracies;

5-0 points - does not fully master the material, explains it fragmentarily and superficially, does not sufficiently disclose the content of the questions. Has significant errors in work. Does not demonstrate independence in completing tasks.

7.3. The scale of correspondence

Відмінно/ Exellent	90-100
Добре/Good	75-89
Задовільно/Satisfactory	60-74
Незадовільно/ Fail	0-59

STRUCTURE OF THE COURSE DISCIPLINE

THEMATIC PLAN OF LECTURES

№	TOPIC	lecture	seminar	IW
1.	Topic 1. Peculiarities of political projects.	2	2	6

2.	Topic 2. Defining the problem, setting the goal and tasks of the project.	2		8
3.	Topic 3. Formation of the project implementation structure.	1		6
4.	Topic 4. Administration of projects and programs in the public sphere at the national, regional, and local levels	1	2	6
5.	Topic 5. Project cycle management: features and methodology Control work	2	1	6
	Control work		1	
6.	Topic 6. Project analysis, decision-making and justification of the feasibility of the project in the public sphere.	1		6
7.	Topic 7. Project planning, its tools and features	1	2	6
8.	Topic 8. Risk and quality management in projects	2		8
9.	Topic 9. Assessment of project effectiveness and control of its implementation.	2	2	6
10.	Topic 10. Dynamic leadership and teamwork		1	
	Final control work	2		
	TOTAL	14	12	64

Total – **90 год.**, зокрема:

Lectures – **14 год.**

Seminars – **12 год.**

Individual work – **64 год.**

SUGGESTED READING:

Basic:

1. Babayev V.M. Upravlinnya proektamy: Navchal'nyy posibnyk dlya studentiv spetsial'nosti «Upravlinnya proektamy» / Babayev V.M. – Kharkiv: KHNAMH, 2006. – 244 s.
2. Blaha N. V. Upravlinnya proyektamy : navch. posib. – L'viv : L'vivs'kyy derzhavnyy universytet vnutrishnikh sprav, 2021. – 152 s.

3. Dovhan' L.YE., Mokhon'ko H.A., Malyk I. P. Upravlinnya proektamy. navchal'nyy posibnyk. K.: KPI im. Ihorya Sikors'koho, 2017. 420 s.
4. Keruvannya proektamy dlya «neofitsiynkh» proekt-menedzheriv Kori Kohon, S'yuzett Blykymor, Dzheyms Vud, 2019. 240 s.
5. Nozdrina L. V., Yashchuk V. I., Polotay O. I. Upravlinnya proektamy: Pidruchnyk. Za zah. red. L. V. Nozdrinoyi. K.: Tsentr uchbovoyi literatury, 2010. 432 s.
6. Pryymak V. M. Upravlinnya proektamy. Navchal'nyy posibnyk. K.: Kyyivs'kyy natsional'nyy universytet imeni Tarasa Shevchenka, 2017. 464s.
7. Upravlinnya proektamy L. YE. Dovhan', H. A. Mokhon'ko, I. P. Malyk. Kyyiv : KPI im. Ihorya Sikors'koho, 2017. – 420 c.
8. A Guide to the Project Management / Body of Knowledge (PMBOK® Guide) Sixth Edition, Project Management Institute, 2020 - 546 c.

Additional:

9. Upravlinnya proektamy : navch. posib. / T. V. Mamatova, V. M. Molokanova, I. A. Chykarenko, O. O. Chykarenko. – Dnipro: DRIDU NADU, 2018. – 128 s.
10. Yakovenko O. I. Upravlinnya proektamy ta ryzykamy : navch. posib. / O. I. Yakovenko. – Nizhyn: Vydavets' PP Lysenko M. M., 2019. – 196 s.
11. Ivanova T. V. Metodolohiya proyektnoho pidkhodu v realizatsiyi stratehichnykh prioritetiv servisno-oriyentovanoyi derzhavy // Investytsiyi: praktyka ta dosvid. – 2019. – № 11. – S. 82-85.
12. Marchenko V. M., Mezentseva O. O. Optyimizatsiya zastosuvannya hnuchkykh metodyk menedzhmentu v it-proektakh. Efektyvna ekonomika. 2020. № 1.
13. Oliynyk R. YU. Proyektyny menedzhment: osoblyvosti klyuchovykh kontseptiv ta zastosuvannya u publichnomu sektori // Pravo ta derzhavne upravlinnya. – 2019. – № 2(35), t. 2. – S. 147-151.
14. Proektyny analiz: navch. posibnyk / N.Y. Basyurkina, S.A. Horbachenko, V.A. Karpov, R.I. Shevchenko-Perep'olkina (za redaktsiyeyu prof. Karpova V.A.). – K.: Vydavnychyy dim «Kondor», 2019. – 324 c.
15. Upravlinnya proektnym tsyklom / Kerivnytstvo z metodiv nadannya dopomohy. Yevropeys'ka Komisiya, 2004. 171 s.
16. Feshchur R. V., Kichor V. P., Yakymiv A. I. Pryynyattya proektnykh rishen': Navchal'nyy posibnyk. L'viv: Vydavnytstvo L'vivs'koyi politekhniki, 2013. 220 s.
17. Khadzhyradyeva S. K. Proektyny analiz ta pryynyattya rishen': navch. posibnyk // S. K. Khadzhyradyeva, N. I. Obushna. – Kyyiv: Vyd-vo «Karavella», 2018. – 270 s.
18. Labunska S., Gavkalova N., Pylypenko A., Prokopishyna O. Cognitive instruments of public management accountability for development of national innovation system. Public Policy and Administration. – 2019. – 19(3). – r. 114-124.
19. Smalskys V., Gavkalova N., Babenko K., Zolenko A. Efficiency of the stakeholder interaction in the context of ensuring sustainable territorial development. Problems and Perspectives in Management. – 2020. – 18(2). – r. 340-349.

Including Internet resources:

1. Ofitsiynyy vebportal parlamentu Ukrayiny. Zakonodavstvo Ukrayiny. – Rezhym dostupu : <https://zakon.rada.gov.ua/laws>.
2. Sayt Amerykans'koho instytutu proyektnoho menedzhmentts (Project Management Institute (PMI)) – Rezhym dostupu : www.projectmanagement.com
3. Ukrayins'ka asotsiatsiya upravlinnya proektamy. – Rezhym dostupu : <http://upma.kiev.ua>.
4. Mizhnarodna asotsiatsiya upravlinnya proektamy. – Rezhym dostupu : <https://www.ipma.world>.